

## **Data Protection Information**

Hereinafter we inform you about the personal data processed and the data protection consequences associated therewith.

### **I. Responsible Entity**

The entity responsible for the processing of data (“responsible entity”) within the meaning of the legal regulations on data protection is:

Ados GmbH  
represented by the managing director Dipl.-Ing. Michael Rütgers  
Trierer Straße 23-25  
52078 Aachen  
Germany

tel.: + 49 (0)241-97 69 - 0

e-mail: [info@ados.de](mailto:info@ados.de)

### **II. Data Protection Officer**

Our data protection officer is:

Adlex GmbH  
Huestraße 23  
44787 Bochum  
Germany

E-Mail: [dsb@adlex.de](mailto:dsb@adlex.de)

### **III. Processed Data**

We only process personal data for further use which are provided to us by you or an entitled party as part of execution of a contract or because of legitimate duty.

These are:

- name
- contact details
- communication contents
- order information

### **IV. Purpose of Processing**

The data will be processed for the purpose of contract execution pursuant to Art. 6 para. 1 lit. b) General Data Protection Regulation (GDPR), to fulfill a legal obligation pursuant to Art. 6 para. 1 lit c) GDPR or to preserve the legitimate interests of the responsible entity or a third party pursuant to Art. 6 para. 1 lit f) GDPR, of the event that an express consent pursuant to Art. 6 para 1 lit a) GDPR is absent.

### **V. Recipient of the Data**

The data will be processed by employees of the responsible entity. In exceptional cases, processors commissioned by us will receive your data if this is necessary to fulfill their respective tasks. Data will only be transferred to third countries after an adequate level of data protection has been guaranteed.

### **VI. Storage Duration**

Personal data will only be kept as long as it is necessary for the proper fulfillment of our contractual or legal obligations.

## **VII. Your Rights**

If we process your personal data, you are affected within the meaning of the GDPR and have, with regard to us as the responsible entity the following rights:

- right of information about the purpose, nature, scope and duration of the processing (Art. 15 GDPR)
- the right of correction of the stored data (Art. 16 GDPR)
- the right of deletion of stored data (Art. 17 GDPR)
- the right of restriction of data processing (Art. 18 GDPR)
- the right of access to information about the data recipients from us as the responsible entity with regard to the exercise of the rights of correction, deletion and restriction of processing (Art. 19 GDPR)
- the right of data transferability in machine-readable form (Art. 20 GDPR)
- the right to object to data processing (Art. 21 GDPR)
- the right to revoke the declaration of consent under data protection law (Art. 7 para. 3 GDPR)
- the right to opt out of an automated decision (Art. 22 GDPR)
- and the right to appeal to a regulatory authority (Art. 77 GDPR)

Please contact us or our data protection officer as indicated above